

## Booking Rules

Our lodges are for recreational use by our members and guests and may not be used for accommodation for seasonal work.

### Photo Identification Required at Lodges

- The Lodge Captain will require **each person** staying in either lodge to produce **acceptable photo ID**, such as Drivers' Licence etc, at the beginning of their stay.

### Lodge Entry

- Entry to both Lodges is by coded access only (no key needed). Persons using either Lodge will need to obtain the current door code to enter the Lodge. These codes are obtained from the Booking Officer and should be sent out by email just before your stay.

### The "Bunk Room" at Gundaroo Lodge at Jindabyne

- ***Please note: The bunkroom (4 double bunks) is not segregated.*** This means that females and males may be required to share the room and facilities. Others accommodated in the room may not be known to you.
- The door to the bunkroom is not lockable, so if you are bringing valuables with you that need to stay in the lodge, you will need to bring your own padlock to secure the lockers provided.
- The bunks in the Bunk Room are numbered. When you booked, you booked a specific bunk and must not occupy a different bunk. Bunks are identified as upper and lower in the Booking System.

### The "Family Room" at Gundaroo Lodge at Jindabyne

- When booking, the minimum number of persons at the time of booking is 5. A smaller number of occupiers may be accepted 14 days prior to occupation.

### Rooms 1 and 2 at Mt Hotham

- When booking, the minimum number of persons *at the time of booking* is 4. A smaller number of occupiers may be accepted 14 days prior to occupation if lodge utilisation permits. Applicable to winter (Peak and Off-Peak)

## Dates Applicable to winter (Peak and Off-Peak) Accommodation Rates

- Accommodation during the ski season will commence on the First of June, and the special winter ski season booking procedures and rates apply from then until the end of the October.
- **Peak Winter Rates** apply from 1 July to 31 August (inclusive) each year.
- **Winter Off Peak Rates** apply to the remaining winter period.

## Dates Applicable to Summer Accommodation Rates

- Bookings made outside the above winter season dates, and prior to the commencement of the next ski season, will be charged at “**Summer Rates**”.

## Definitions

- All “**weekly**” bookings commence at **4pm on Sunday** and finish at **10am the following Sunday**.
- Bookings for a “**weekend**” commence at **4pm on the Friday** and finish at **10am on the following Sunday**.
- All “**day**” bookings commence at **4pm** on that day and finish at **10am** the following day.
- The term “**child**” refers to those below school age and those attending primary or secondary school.
- **Children 4 years and under are free.**
- **Eligible Family Members to receive lodge member rates** are the member’s spouse/partner, children, grandchildren, parents & grandparents only.

## Booking Classifications for Accommodation Charges

- **Lodge Members’ Rates** - Applies to “A”, “B” or “C” Lodge Members and their eligible family members (see definitions above). Grandchildren of Lodge Members when booking accommodation in their own right, (i.e. not accompanied by their parents) are classed as Lodge Members. Where additional person(s) share the same room as an “A”, “B” or “C” member, they will be charged at the same rate as the member.
- **Ordinary Members’ Rates** - Applies to an “O” (Ordinary) Member and their eligible family members (see definitions above) Where additional person(s) share the same room as an “O” member, they will be charged at the same rate as the “O” member.
- **Non-Members’ Rates** – Applies to anyone else.

## **Special Winter (Ski Season) Booking Rules First Round Lodge Member Bookings**

- Booking period for **A, B & C Lodge Members** will commence during the first of February each year. This date may change if government restrictions are in place.
- This means that A and B members can book one room at Gundaroo Lodge at Jindabyne for up to 1 week's accommodation during the ski season from 1 February (or such date as is allowed by government restrictions). Similarly, B and C members can book one room at Lawler's Apartments at Mt Hotham for up to 1 week's accommodation during the ski season from that date.
- Bookings for A, B & C Lodge Members will be handled on first come, first served situation. Bookings must be made through the online booking system. Only financial Lodge Members may book.
- ***Unfinancial Lodge Members (i.e., those who have not paid their annual subscription) shall be classed as Non-Members for booking purposes (see Non-Member Bookings).***

## **Second Round Lodge Member Bookings**

- Second round bookings are where A, B or C Lodge Members can make bookings at either lodge (e.g., Hotham members can book at Jindabyne and vice versa), for up to 1 week's accommodation during the ski season.
- Second round bookings will commence on 1 March each year. This date may change if government restrictions are in place.

## **Third Round Lodge Member Bookings**

- Third round bookings, for winter season, are where A, B or C Lodge Members can make bookings at either lodge, from 15 March. This date may change if government restrictions are in place.

## **“O” Member Member Bookings**

- **“O” Members** can make their bookings from 15 March each year.

## **Non-Member Bookings**

- Bookings for **Non-Members** and **unfinancial Lodge members** will commence from 15 March each year.

## **General Booking Rules**

- **All bookings must be made through the online booking system.**
- All bookings are on a first come, first served basis.
- Applying for a booking which requires more than one room is possible, From the Third Round of bookings.
- Alterations to bookings can only be made by the Booking Officer. Send the changes you require by email and the Booking Officer can update them.
- **Winter Only:** Applications for weekends, and for less than five (5) nights during the week (between 4pm Sunday and 10am Friday), will be considered from the Friday 4 weeks before the Friday of the week in which the booking is required.
- **Winter Only:** Applications for either Friday or Saturday only, will be considered from the Friday 2 weeks before the booking is required.
- **Winter Only:** Bookings longer than one week are at the discretion of the Accommodation Director. For the peak period and school holidays, the four-week rule applies (this means that if you are being accommodated in the Lodge for four continuous weeks, you must vacate the Lodge for one full week before you can make further bookings).
- Eligible Family Members (see definitions) have the same booking rights as the member. This means that a Lodge Member's child or grandchild is entitled to take a spouse or friend at Lodge Member rates.
- Accommodation guidelines will be forwarded with the confirmation of the booking (they will either be emailed).
- Accommodation charges, for each extra day in excess of one (1) week of continuous accommodation, will be at 1/7 of the weekly rate.
- Where 4 or more weeks' notice of cancellation is given, 80% of the fees will be refunded.
- Where less than 4 weeks' notice is given, and the accommodation, or part thereof, is subsequently filled, 80% of the fee for the period filled will be refunded. Otherwise, no refund is payable.
- Where a winter booking is made by a member between February 1 and March 15 that booking may not be transferred to another party by that member. The booking must be cancelled and only 80% of the fee paid will be returned where the booking has been cancelled with 4 weeks or more notice. The room will appear vacant in the booking program and a restriction of 48 hours will then apply to any family member or friend of the original booking member before the room can then be booked by them. This is to give other members the opportunity to book the room and to stop the unfair "reserving" of rooms for those not entitled to book during the first and second booking rounds for the ski season.

## **Group Bookings, Members, Temporary Members and Non-Members**

- Members and Non-Members who wish to make Group Bookings may make special application to the Accommodation Director. Discounts for Group Non-Member bookings are available i.e. 5% for 20 to 30 people, 10% for 31 persons and above. Applications by persons other than members of the St. George Alpine Club must be endorsed by a financial member, who will be responsible for the behaviour of his/her guests. Alternatively, a bond not exceeding \$100 per guest may be required at the discretion of the Directors.

## **Problems with Bookings/Last Minute Changes**

- If there is a problem with the accommodation booking, or if a last-minute change must be made, please contact the Booking Officer, **Karen Johnson on (02) 4261 9191**.

## **Reporting on Lodge Cleanliness, Damage or Poor Behaviour**

- During your stay, if you need to speak to the Accommodation Director about the condition/cleanliness of the Lodge, damage to any part of the Lodge, or about the bad behaviour of guests etc, please phone **the Accommodation Director, Matt Boseley**